

Korematsu Elementary PTO at Mace Ranch

(Parent Teacher Organization)
3100 Loyola Drive – Davis, CA 95618
<http://korematstupro.org>

Meeting Minutes

October 1, 2008

PTO board members present: Marc Ishisaka-Nolfi, President; Shari Ludden, vice president; Sandra Perry, vice president; Stacey Horigan, treasurer; Richard Reed, secretary.

Staff present: Principal Mary Ponce; teachers Brent Miille, Vicki Rinne, Phyllis York.

Parents/participants: (see roster page 4).

Call to order

- The meeting was called to order by President Marc at 7:03 pm.

New/old business

- “Community-building” and upcoming events

Principal Mary will host a morning coffee for parents on Wednesday mornings in October. PTO will provide coffee/tea.

Discussed a possible series of events for parents, grouped by grade level (building wing); perhaps after school and on a weekend; an opportunity for parents to meet and mingle, with games for kids.

- Explorit Science Night: Monday or Tue night in Nov TBD; parents suggested using space beyond the MPR as science night was crowded last year with a smaller school population.
- Reading Night: Nov/Dec TBD

- Principal's Report

Superintendent Hammond visited the campus last week, gathering staff feedback for the board on possible future grade configuration changes (K-5, middle school, 9th to DHS). He also was checking on Korematsu's transition to a full K-6 school.

District facilities staff will be on campus next week to discuss additional facilities needs for the school, including bike racks, opening of the computer lab, and removing the Children's Center play structures among other issues.

The first in a series of academic assessments is underway with staff, focusing on math and reading. This will lead to developing intervention programs and meeting other instructional needs.

Emergency drills were held last week – the first monthly fire drill and first biannual disaster drill.

With the first month of the school year completed, the students of Korematsu have adapted very well to the school's transition to K-6.

- Teacher's Report

Mr. Miille said staff was interested in working with PTO on the launch of student clubs/activities. Among the possibilities: flag football (October-March), Safety Patrol/Greeters (underway now);

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and Spirit Days, customarily held on Friday afternoons and involving about 30 minutes of fun cooperative activities for students.

Walker Creek Ranch outdoor education program for sixth graders will be held December 1-5 in Marin County. A parent orientation will be held October 15. Korematsu will be attending with Patwin. Sixth grade teachers and selected/trained DHS students join Walker Creek staff in teaching and supervision. Two buses will be chartered. Sixth grade parents and school staff will handle collection of fees for the program and transportation. For more information about the Walker Creek program, visit: www.walkercreekranch.org

- **Measure W Update**

Measure W is a DJUSD instructional parcel tax on the November 4 ballot. Secretary Rich (a member of the Measure W Steering Committee), and Measure W Korematsu volunteer coordinator Elisa Levy provided an update on the campaign. Volunteers are needed to phone voters, staff a booth at Farmer's Market, write letters to the editor, and walk neighborhoods in the Korematsu attendance area. All families are encouraged to display a lawn sign and publically endorse the measure. Visit www.yesw.org or phone (530) 554-2548.

MOTION: to support Measure W; passed unanimously.

- **Fundraising and Budget**

Marc reviewed a budget and fundraising plan approved by PTO officers. The budget is a guide and subject to changing needs and conditions. (Attached).

Chair Joanne Ayer reviewed KPTO's fundraising efforts to date and a summary of the total dollars generated through those efforts. (Attached).

- **Treasurer's Report**

Treasurer Stacey reported:

9/10-10/1:

Income \$ 259.64 (\$40 dues; \$60 donations)

Expense \$ 469.34

YTD:

Income \$3,144.48 (\$1790 donations; \$1030 dues; balance fundraising)

Expense \$ 484.21 (primarily hospitality)

Current bank balance \$16,771.59

- **Fall Festival: Sunday, November 2, 12:00 – 4:00 PM**

VP Shari provided an update: The theme is "Americana"; activities may include: Cake Walk, Home-baked Apple Pie Contest, Watermelon Eating Contest, Carved Pumpkin Contest, Tug-O-War, 3-Legged Race, Potato Sack Race. Beverages will be provided and food will be available for sale by the Hotdogger and Swirl, with a portion of the food proceeds benefiting the KPTO.

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Volunteers are needed to staff activities and games, decorate, host beverages and help as needed.

- **Book Fair: November 3-7**

Bookfair coordinator Susan Kirby provided an update: Set-up begins Thursday, October 30, 2:30 pm; and take-down Friday November 7 at 3:00 pm. Fair hours (in the library) Mon-Thu 11:30-4:30 and Fri 11:30-3:00. Family night on Monday Nov 3 6:00-8:00 pm. Volunteers needed to set-up, take-down and staff daily shifts. Proceeds benefit the Korematsu school library.

- **Hospitality**

Hospitality chair Alicia Mattson reported on the first month's activities and is seeking volunteers to help provide beverages for the weekly meet-the-principal coffees in October.

- **Garden Report**

President Marc reported on progress building the observation deck (by a local Eagle Scout) and resumption of the buy-a-brick campaign to fund completion of the project. A garden work party will be held Sunday October 5.

- **School and PTO Websites**

Students at UC Davis have volunteered to redesign the KPTO website, and design a school website hosted by the district. While there is no obligation, we hope to be able to use the new designs to improve web communication.

Adjournment

- The meeting adjourned at 8:15 pm.

Next meeting

Wednesday, November 5, Library

Contact your PTO officers

Email address:

- Marc Ishisaka-Nolfi, president president@korematupto.org
- Shari Ludden, first vice president vice-president@korematupto.org
- Sandra Walter-Perry, second vice-president
- Stacey Horigan, treasurer treasurer@korematupto.org
- Richard Reed, secretary secretary@korematupto.org
- All PTO officers in one email: korematu-pto-board@korematupto.org

PTO position/committee chairs

- Betsy Solomon Auditor
- Joanne Ayers Fundraising chair
- Marc Ishisaka-Nolfi Garden chair
- TBD GATE rep
- Alicia Mattson Hospitality chair

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- Marc Ishisaka-Nolfi Korematsu Kids school newsletter editor
- Elisa Levy Measure W volunteer coordinator
- Dennis Spann Parliamentarian
- PTO/SSC SPAC rep(s)

Measure W

- www.yesw.org Phone: (530)554-2548

KPTO attendance, this meeting (not all attendees recorded)

Parent	Kids in Grade(s)
Ayers, Joanne	2
Brunette, Rebecca	1, 3
Kirby, Susan	4
Knudsen, Julie	1
Layiktez, Lina	3
Levy, Elisa	K
Ludden, Shari	2
Mattson, Alicia	3
Melendres, Camille	3, 6
Miille, Brent	Teacher
Perry, Sandra	2
Ponce, Mary	Principal
Reed, Richard	2
Rinne, Vicki	Teacher
Stevens, Ann	2
York, Phyllis	Teacher

Fundraising Goals (v. 10.1.08)		
	(K-2)	(K-6)
Program/Event	2007-08	2008/09 Goals
Members/Donations		\$6,266.00
eScrip	\$440.00	\$1,500.00
Nugget	\$1,190.00	\$4,000.00
BoxTops	\$172.00	\$700.00
GoodSearch	\$20.00	\$50.00
Chevy's	\$320.00	\$700.00
Steve's Pizza	\$240.00	\$500.00
Habit Burger	\$0.00	\$500.00
Wine Tasting - Rominger	\$0.00	\$500.00
KidzArt	\$82.00	\$150.00
Bake Sales	\$67.00	\$300.00
Movie Night	\$0.00	\$100.00
T-shirt Sales	\$0.00	\$700.00
Spring Plant Sales	\$0.00	\$200.00
Fall Festival	\$0.00	
AsianPacific Fest		
	•Silent auction	\$0.00
	•Tickets/Dinners	\$12,000.00
Totals	\$2,531.00	\$28,166.00
KPTO 2008-2009 Expense Budget (v. 10.1.08)		
Expense	Amount	
Operating Expenses	\$1,000.00	
Insurance	\$500.00	
Spring Science Day	\$2,000.00	
Signage/Promotions	\$600.00	
Newsletter	\$1,000.00	
Fall Festival	\$500.00	
Book Fair	\$200.00	
Asian Pacific Fest	\$1,500.00	
Hospitality	\$1,250.00	
Classroom Grants	\$2,100.00	
Science Garden	\$150.00	
Club Startups	\$600.00	
Science Night	\$700.00	
Garden	\$1,000.00	
Fundraising Incentives	\$500.00	
Volunteer/Appreciation	\$500.00	
Social Justice Programs	\$400.00	
Total	\$14,500.00	

Korematsu Elementary School - Fundraising Summary as of 30th September 2008

Fundraising Team

	2007/2008	2008/2009	Goal
Members / Donations (Stacey to provide)		\$ 1,210.00	\$ 6,266.00
eScrip	\$ 1,178.77		\$ 1,500.00
Nugget Scrip	\$ 2,274.61		\$ 3,500.00
Nugget friendship club - receipts	\$ 449.77		\$ 500.00
Box Tops	\$ 172.20		\$ 700.00
Goodsearch	\$ 20.00		\$ 50.00
Chevy's fundraiser (Oct 2007)	\$ 320.00		\$ 500.00
Steve's Pizza fundraiser (Jan 2008)	\$ 240.00		\$ 500.00
Dos Coyotes fundraiser (Jun 2008)			\$ 500.00
Habit Burger fundraiser	\$ -		\$ 500.00
Wine Tasting-Rominger	\$ -		\$ 500.00
Science Night	\$ 40.00		
Scholastic book fair Fall	\$100 cash to each teacher or \$200 in scholastic product, \$532 worth of books for library		
Scholastic book fair Spring	\$200 cash to each teacher, library \$300		
Kidzart (Classes Sept-Dec 2007, 5% proceeds)	\$ 81.83		
Book fair bake sale	\$ 67.00		\$ 300.00
Movie night	\$ -		\$ 100.00
T-shirt sales	\$ -		\$ 700.00
Spring plant sales	\$ -		\$ 200.00
Silent Auction	\$ -		\$12,000.00
Campbell's Soup	1,376 points		
Total	\$ 4,844.18	\$ 1,210.00	\$ 28,316.00

e-scrip	Joanne Ayers
Nugget scrip	Joanne Ayers
Nugger receipts	Rebecca Brunette
Box Tops	Laney Mangney
Campbells soup	Joanne Ayers
School auction	Monica Reeves
December mailing	Dennis Spann
TBD	Stephen Inouye
Members/Donations	Stacey Horigan
Goodsearch	?
Restaurant fundraisers	?
Bake sales	?
Movie night	?
T-shirt sales	?
Spring Plant sales	?

eScrip - % varies by merchant

Sep-06	\$ 91.66	7 supporters
Oct-06	\$ 21.09	8 supporters
Nov-06	\$ 17.09	9 supporters
Dec-06	\$ 29.04	12 supporters
Jan-07	\$ 17.95	12 supporters
Feb-07	\$ 19.27	14 supporters
Mar-07	\$ 18.23	15 supporters
Apr-07	\$ 22.24	16 supporters
May-07	\$ 35.15	18 supporters
Jun-07	\$ 16.74	19 supporters
Jul-07	\$ 29.91	24 supporters
Aug-07	\$ 34.88	17 supporters
Sep-07	\$ 111.10	42 supporters
Oct-07	\$ 49.25	43 supporters
Nov-07	\$ 68.89	43 supporters
Dec-07	\$ 51.06	43 supporters
Jan-08	\$ 55.66	45 supporters
Feb-08	\$ 67.67	45 supporters
Mar-08	\$ 58.32	45 supporters
Apr-08	\$ 66.97	50 supporters
May-08	\$ 103.35	51 supporters
Jun-08	\$ 39.84	52 supporters
Jul-08	\$ 74.40	53 supporters
Aug-08	\$ 79.01	57 supporters
\$ 1,178.77		

Nugget Scrip - 3%

Sep-06	\$ -	
Oct-06	\$ -	
Nov-06	\$ -	
Dec-06	\$ -	
Jan-07	\$ 32.33	5 supporters
Feb-07	\$ 23.65	5 supporters
Mar-07	\$ 40.50	5 supporters
Apr-07	\$ 59.36	7 supporters
May-07	\$ 60.02	9 supporters
Jun-07	\$ 64.25	7 supporters
Jul-07	\$ 61.26	8 supporters
Aug-07	\$ 59.40	7 supporters
Sep-07	\$ 130.71	11 supporters
Oct-07	\$ 182.15	17 supporters
Nov-07	\$ 199.40	22 supporters
Dec-07	\$ 176.20	21 supporters
Jan-08	\$ 126.19	16 supporters
Feb-08	\$ 139.53	17 supporters
Mar-08	\$ 176.83	17 supporters
Apr-08	\$ 176.35	20 supporters
May-08	\$ 189.24	19 supporters
Jun-08	\$ 122.60	16 supporters
Jul-08	\$ 95.00	11 supporters
Aug-08	\$ 159.64	17 supporters
\$ 2,274.61		

Store in Davis/Sac to shop at: Safeway, Big 5, Osaka
Sushi, Round Table, Macy's, Eddie Bauer, Redrum
Burger, Sushi unlimited

Nugget friendship club - receipts 1%

May-08	\$ 100.97
May-08	\$ 181.24
Jun-08	\$ 167.56
\$ 449.77	